

Decision Schedule

Meeting name	Cabinet
Meeting date	Wednesday, 17 January 2024
Date decisions published	Thursday 18 January 2024

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non Key	**Last date for call in
5	Housing Regulation update	Michelle Howard, Director for Housing and Communities (Deputy Chief Executive)	<p>Cabinet:</p> <ol style="list-style-type: none"> 1) NOTED the preparations, progress and actions being taken in readiness for the new housing regulation regime which takes effect from April 2024. 2) NOTED the intention for management to review strategic and operational capacity to ensure continuing progress in key areas; ensuring excellence across the whole housing agenda. 3) APPROVED the establishment of a Landlord Assurance Board, as set out at Appendix A. 	Non-Key	n/a
6	Housing Asset Management Plan 2024-29 (Annual refresh)	Michelle Howard, Director for Housing and Communities (Deputy Chief Executive)	<p>Cabinet:</p> <ol style="list-style-type: none"> 1) NOTED the progress made on delivery of the HRA Asset Management Plan during 2023/2024. 2) ENDORSED the HRA Asset Management Plan refresh (2024-2025) and associated capital programme. 	Key	23 January 2024

Call in

*What is a Key Decision?

A Key Decision is an **executive decision** likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

**What happens once a Key Decision has been made?

When a **Key Decision** is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed **call-in request form** and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.